

**APPLICATION FOR ORGANISING THE ANNUAL CONFERENCE OF THE  
INDIAN ORTHOPAEDIC ASSOCIATION. Bid form for IOACON 2026  
(Second Zone: II- Maharashtra, Gujarat, Andhra Pradesh, Telangana)**

I. Name of State Chapter:

II. Name of President of:  
State Chapter

III. Name of Secretary of:  
State Chapter

IV. A. Name of nominated:  
Organizing Secretary  
Of IOACON2026

B. Name of nominated Organizing Chairman of IOACON2026 :

V. City in which the  
IOACON2026 is proposed:

VI. Year for which the  
IOACON2026 is proposed in the above-mentioned city: **2026**

VII. Has the proposal been discussed in the city club:.  
(If yes, when and where) :

Please attach the following:

- (I) Letter of support from President and Secretary (with LM-IOA no.) of city club.
- (II) List of IOA life members of city club.

VIII. Has the proposal been discussed in the State Chapter meeting  
(If yes, when and where)

Please attach copy of minutes + letter of support from the President and Secretary of State Chapter (Resolution copy on letter pad signed by President and Hon Secretary of affiliated state chapter passed by its General body, mentioning the venue-city, Organizing Secretary, Organizing Chairman acting on behalf of bidding affiliated state chapter ) :

IX. Details of the infrastructure available for the conference

Listing of Hotels With number of rooms of various categories.

Air, road and rail links.

Facilities at the venue like space for various activities, number of big and Small halls, auditorium, etc

Facilities for audio-visuals,

Catering,

Tentative budget for the conference, etc.: -

X. Places of tourist interest in and around the city(Attach Details)

XI. Has the city hosted IOACON at any time earlier, if so when? ::

We, hereby agree to abide by all directive and decisions of the Executive Committee of I.O.A. as well as the program and Budget committees of the IOACON2026 for organizing the Annual Conference of Indian Orthopaedic Association. We will follow all basic guidelines for the conference and abide to clause 10 and others of amended constitution as on 24-12-2021 at IOACON21 at GOA

We also agree to the following financial arrangements for hosting the conference.

1. All collections like registration fees/advertisement/donations/

Sponsorship money/tariff for trade exhibition/etc. will be taken on behalf of the Indian Orthopaedic Association. By local organizing Committee represented by the local organizing secretary.

2. A seed money of Rs 20 lakh will be given to the organizing committee by

The Treasurer of I.O.A. at least 9 months before the dates for the Conference. (This seed money is fully refundable to I.O.A. before the Commencement of the conference.)

3. Two accounts will be opened for the conference.

(a) LOCAL ACCOUNT: In the name of IOA conference, year and place in which

All registration fees/advertisements collections/incidental charges  
Will be deposited in this account.

(b) CENTRAL ACCOUNT: IOACON2026 SPONSORSHIP ACCOUNT

All sponsorship money/donations/tariff for trade exhibition are to be deposited in this account.

Local Account (a) will be operated by.

- (a) Chairman, Organizing Committee
- (b) Treasurer of the conference
- (c) The Organizing Secretary

Central Account (b) will be operated by

- (a) President I.O.A.
- (b) Treasurer I.O.A.
- (c) The Organizing Secretary

4. Proper records of all contribution/expenditure of the conference will be maintained by the Treasurer, nominated by the local organizing Committee.

A **Budget committee** consisting of President IOA, President Elect IOA, Secretary General IOA, Treasurer IOA and the immediate two past presidents of IOA, Organizing secretary, Organizing Chairman and Treasurer of IOACON2026, bidding State chapter President and Secretary shall monitor all expenses as per blue book protocols.

The Local Organizing committee shall abide by all rulings of the budget Committee for the conference. If required, Vice President IOA as an IOA Officer may be nominated by the parent IOA body for monitoring the entire finances.

5. The Local Organizing committee will contribute 10% of the total collections for the conference (under both accounts) to the parent body- IOA. Hundred percent of the incidental charges collected in the IOACON will go towards the corpus of the Benevolent Fund of IOA Account. This should Preferably be made within 3 months after the conference. For all transaction regarding accounts of IOACON, Host affiliated chapter PAN No. will be used only. IOA Pan no. will not be used for the conference.

6. The accounts will be audited by an Auditor appointed by the parent I.O.A. Body.

7. Fully audited account of the conference will be presented in the Executive Committees meeting within one year of the conference, without fail.

8. According to amendments done in Extra Ordinary GBM at IOACON2021 on 24-12-2021 at GOA, The nominated Organizing Secretary and Organizing Chairman along with President and Secretary of bidding Host Chapter shall be responsible for the organization and finances of the conference. In extraordinary circumstances, the state GBM or Extra Ordinary GBM can recall The Organizing Secretary and or Organizing Chairman and nominate a new one, the same needs to be further ratified by Extraordinary EC or GBM of IOA after receiving an official communication (Resolution of the GBM / extraordinary GBM of the state chapter)

**Dated:**

**(President)**

**(Hon Secretary )**

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**State Chapter of I.O.A.**

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**State Chapter of I.O.A.**

**Zone No: 5**

\_\_\_\_\_  
**(Nominated Organizing Secretary for IOACON2026)**

\_\_\_\_\_  
**( Nominated Organizing Chairman for IOACON2026)**

**Received by email ioaelections2024and2025@gmail.com**